G. R. S. IX-5]

*Previous references.*

File No. 28/20.

192

( P+S )

Serial Nos. 38, 64, 65, 70+72

*Later references.*

3/21 (57, 53+66).
HS 3-21 SS 95+105.
P+S. 3-21 (14 3+15-7)
7-23-61.
1-31 61.
1-36 HS 12+117

GENERAL AND REVENUE SECRETARIAT.

P. Howe

29

*Serial Nos.* 5

Part B for September 1921.

SUBJECT.

The Supply of Stationery Articles to all Public offices from the Stationery Department.

Sl 72.)

| | |
|---|---|
| The Comptr. to Govt. | The Secy to Govt. Rev. Dept |
| " Supdt Govt Stationery | " Chief Secy to Govt |
| " Inspr Genl of Edn | " Director of Agriculture |
| " Registrar Chief Court | " Dy Comrs of Districts |
| " Conservator of Frts | |

No in. 1334-49. Dt 22-9-21

Directs that the grant of the offices for the purchase of stationery be transferred to Stationery Dept & that the several heads of the offices Depts concerned to intimate to the Comptr and the Supdt of Govt Stationery Dept the amounts they can spare out of their grants

wd. 26.9.21.

D.1888-GPB—10,126—23-7-21

G. R. S. 11] 1921.

GENERAL AND REVENUE SECRETARIAT.

( P+S )

NOTES.

File No. 28-20

FILE HEADING.

Purchase of Stationery and forms.

From

The Comptroller to Govt:

No. 661-2/7-A-D. Dated 7/9-2-1921 Copy Received 23-6-1921 as the original is not traceable.

| Diary No. 19628 | Enclos. | Spare Copies. | Serial No. 38 |
|---|---|---|---|

BRIEF ABSTRACT OF LETTER.

Submits for orders the question as to whether certain offices and institutions to which stationery articles may economically be supplied by the Govt: Depôt may not be included in the list appended to G.O. no: 6011-60 of 27th May 1904.

NOTES AND ORDERS.

8:64. From the Comptroller to Govt: no. 959-60 of 31.5.21.

Furnishes a supplemental list of offices and institutions which are purchasing Stty: articles locally and requests early orders on the point raised in the first Communication.

NOTES—First Sheet.

[illegible]

G. R. S. [II-2]

General and Revenue Secretariat. | P&S File No. 28 of 1920

Serial No.

1. Para 3 of the first letter speaks in favour of the proposal to authorise the supply of Stationery articles to all public Offices from the Stationery Depôt.

2 May the Suptt: of Stationery be consulted in the matter?

Lib. 3/6/21. [signature] 3 Draft approving

Dm 5/6

4 Typed Draft Subd: for Consideration.

Lib. 6/6/21. [signature] Dewan)

5 Dm 7.6.21.

6) Draft approved by Dewan. 12.6.21.

7) [signature] 12/6

Dm 13/6.

65 To The Suptt: Govt Stationery
" Comptr to Govt
" Surgr Genl of Hs
" Regr Civil Courts
" Conservator of Fts
" Secy to Govt Rev Depte
" do Ed & A
" Director of Agrie
" Dy Comrs of Dists

NO 24759-54 dy 21.6.21

With reference to the direction that articles of stationery for the institutions noted in the margin should be supplied in future from the Govt Stationery on indents received from the Heads

NOTE—Contn. sheet.

DEWAN'S OFFICE.
Recd. 03 JUN 8 1921
Reg. No. 7651

Typed Draft

(3

G. R. S. III-2j

General and Revenue Secretariat. | P & S File No. 28 of 1920.

Serial No.

70 From: the Superintendent Govt printing
Letter no 2064 dt: 28th June 1921.
States that the Budget Grant of Rs 2,00,000 granted to the supply of Stationary to the offices mentioned in the Govt. order referred to in Sl 65, is insufficient to meet the requirements and requests that the funds given to the several offices referred to above be placed at his disposal.

Subject.

1) The Letter no 1861, referred to in the paper under disposal has been sent to the Financial Secrt. in Connection with the transfer of the Budget grant from the Education and other departments to the press budget. As the present proposal is, that the funds allotted to the several offices for the purchase of Stationary be placed at the disposal of the Superintendent Govt press & Stationary, for being operated on by him, it is for orders, if the Financial Secrt. may be Consulted as to whether this is feasible before that the Budget for the year 1921-22 has been passed.

BVN. 7/7/21. Ag
9) Chief Secy)

8/7/21

2) Forwarded unofficially to the Comptroller, with Compliments; for favour of noting the amounts spent in the several offices and institutions referred to in G.O. No 24759-74-P & S-28-20-65 of the 21st June 1921, during 1919-20 or 1920-21 on Stationery

NOTE—Contn. sheet.

G. R. S. III-21

General and Revenue Secretariat.

PJS File No. 28 of 1920

(4)

COMPTROLLER'S OFFICE
29
28 JUL 1921

Serial No.

(TADB)

articles, and the ~~Con~~ amounts that can now be reduced in the Contingent ~~Gr~~ Grants and transfers to the Press & Stationery Budget.

By order

Illegible
Asst Secy

5/7/21

Secy

Secretariat No. 47 of 10. 8. 21

11) The Contingent Audit Registers do not show separately the cost of Stationery articles purchased by the Department concerned. The information required can not therefore be furnished from this office. The Departments themselves should be able to furnish it from their Contingent Registers.

12) The Budgets of the Depttts: having already been fixed and being now under print it is not possible to make any alterations in the Budget now. The only alternative this year would be to ask the Superintendent of Stationery to Supply the articles to the Depttts: and to prepare bills of cost for all such offices supplied and to send such bills to this office for adjustment after obtaining their acceptance.

13) From next year onwards, the allotments

0570S SECTT. 10 AUG 1921

NOTE—Contn. sheet.

Serial No.

allotments of these offices may be reduced and that of the Stationery Deptt: increased to that extent.

14) The Supdt: of Stationery may be required to furnish this office with a list of Depots: to which he has to send bills under this arrangement.

Comptroller.
8/8/21

CHIEF SECRETARIAT
III
10 AUG 921
MILITARY AND
MISCELLANEOUS

15) Subd for orders with draft. The Supdt of Sty: sends a reminder to-day requesting early orders

15/8/1921

16) Draft in accordance with the Comptroller's suggestion may be approved.

(Chief Secy) (H) 15/8/21

Revenue Secy 17/8

(Finl Secy)

FINANCIAL SECRETARIAT.
III-21
10 AUG 1921

DEWAN'S OFFICE.
Recd. on AUG 23 1921
Regn. No. 1254

540 19/8

(17) The procedure suggested by the comptr necessitates numerous adjustments & is better to avoid them. I would prefer transfer on grants of the offices to be supplied to the Stationery Deptt. If actual figures for previous years are not available the supplies may be limited to the amts which the officers can depose for the purpose.

22.8.21

SECRETARIAT
13 AUG
MILITARY AND
MISCELLANEOUS

Note—Contn. sheet.

5752 (6

G. R. S. III-21

General and Revenue Secretariat.

PJS File No. 28 of 1920.

Serial No.

18) For orders as to whether the Financial Secretary's suggestion might be adopted in lieu of that of the Comptroller.

Dcg 25/8/21

Chief Secy) Please submit an alternative draft as per Fin Secy's suggestion

19/8

Submitted with an alternative draft for orders.

PVN. 29/8/21. (The Chief Secretary to whom I submitted the papers in person today ordered that the same may be submitted to the General Secretary).

Dcg 3/9/21

Gen[l] Secy)

The draft order in accordance with the Fl Secy's suggestions may be appd —

6-9-21.

Dewan)

Draft approved by Dewan.
9.9.21.

9/9/21

CAB

To The Supdt, Govt Stationery

NOTE—Contn. sheet.

DEWAN'S OFFICE.
Recd. on SEP 7 1921
Reg. No. 1588

G. R. S. III-21

General and Revenue Secretariat.

Pfs File No. 28 of 1920.

Serial No.

The Comptr & Genl
" Inspr Genl of Fors
" Registrar, Chief Court
" Conservator of Frts
" Secy to Govt Rly Dept
" Chief Secy to Govt.
" Director of Agn
" Dy Comrs of Dists

No M/334-49 dy 22.9.21

with refce to 8L 70 directs that the grants of the Mints for the purchase of Stationery be transferred to Stationery Depot & Regd Several Hds of Depts concerned to intimate to the Comptr & to the Supdt Stationery Depot the amounts they can spare out of their grants &c

B

SECRETARIAT
III
24 SEP 1921
PUNJAB

NOTE—Contn. sheet.

8

Please address all future communications to the Comptroller to the Govt. of H. H. the Maharaja of Mysore.
In reply to this Comm. please refer to
No. TAD.C.861-62.

OFFICE OF THE COMPTROLLER TO THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

*Dated, Bangalore, the* 7th February *191* 1921.

FROM

T. Satyaraj Chetty Esq., B.A.,
~~M. N. KRISHNA RAO, ESQ., B.A.,~~
~~*Offg.*~~ *Comptroller to the Government of His Highness the Maharaja of Mysore.*

To

....., Esq.,
The *Secretary to the Government of Mysore,*
Education & Agriculture *Department.*

SIR,

I have the honor to state that in Appendix B of Government Order No.6011-60 dated 27th May 1904 sanctioning the rules for the supply and consumption of stationery articles to Government Offices is given a list of officers authorised to indent on the Stationery Depot and obtain their supply free of charge. There are however a few Government offices (some of which are given in the margin) for which stationery articles are not supplied by the Stationery Depot and which therefore purchase them locally.

Supply of stationery articles by the Government Stationery Depot which is regulated by fixed scales and subject to scrutiny ~~seems~~ secures better control over their consumption than if they are purchased locally and in the long run enforces economy. It is therefore a point for consideration whether all these offices and institutions, or at least those to which stationery articles may conveniently be supplied by the Government Depot may not be included in the list appended to the Stationery Rules. The question is therefore submitted for the

WD.0322—GPB—3,000—14-12-16

C. O. 42-Rec.—17|

..... .. ..... ..... ..... ...Department

191

FROM

M. N. KRISHNA RAO, ESQ., B.A.,

*Offg. Comptroller to the Govt. of*

*H. H. the Maharaja of Mysore.*

To

.....ESQ.,

*Secretary to the Govt. of Mysore,*

*Dept.*

Dated

Despatched

Received

No.....

Subject matter.

1. Process Establishments of th several Munsiffs Courts.

2. Subordinate Protective and Executive Staff of the District Forest Offices

3. District Inspectors of Agriculture and Agricultural Farms upto Rs.20/-.

4. Office of the Director of Boys Scouts

5. Mechanical Engineering School.

6. Commercial School, Bangalore.

7. Industrial Schools.

8. High Schools.

9. District Normal Schools.

orders of Government.

I have the honor to be,

Sir,

Your most obedient servant,

J. Satyanarayana

Comptroller.

SAM

10

Please address all future communications to the Comptroller to the Govt. of H.H. the Maharaja of Mysore.
In reply to this Comn. please refer to
No. 959-60/TAD C

OFFICE OF THE COMPTROLLER TO THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

*Dated, Bangalore, the* 27th May 1921.

27584

DIARY NO. 46695

FROM

T. Satyaraj Chetty, Esq., B.A.,
~~M. N. KRISHNA RAO, ESQUIRE~~
*Comptroller to the Government of His Highness the Maharaja of Mysore.*

To

K. MATTHAN, ....., ESQ., B.A.,
*Secretary to the Government of Mysore,*
Education and Agriculture .....*Department.*

SIR,

In continuation of this office letter No.661-2 TAD C dated 7/9th February 1921, I have the honor to note below a supplemental list of offices and institutions which are purchasing stationery articles locally and to request that early orders of Government may kindly be communicated in the matter.

1. Offices of District Inspectors
2. ,, Assistant Inspectors
3. ,,, Assistant Inspectresses
4. Government Commercial Schools
5. Chamarajendra Technical Institute, Mysore.
6. Central Panchama Institute, Mysore.
7. Training College, Mysore.
8. Physical Culture Institute attached to Economic Conference.

I have the honor to be,
Sir,
Your most obedient servant,

Assistant Comptroller.

MSR/30-5

WD A 0610- GPB—5,000—10-9-17.

C. O. 42-Rec.—17]

.....Department

191

FROM

M. N. KRISHNA RAO, ESQ., B.A.,
*Comptroller to the Govt. of*
*H. H. the Maharaja of Mysore.*

To

.....ESQ.,
*Secretary to the Govt. of Mysore,*
*Dept.*

Dated

Despatched

Received

No.....

Subject matter.

P.S.28.20.65 S-U 11

Proceedings of the Government of H. H. the Maharaja of Mysore.

---

Read:--

Govt. Order No. G. 6011-60, dated 27th May 1904, regulating the supply and consumption of stationery.

2. Letter No. 661-62/T.A.D.C, dated 9th Feb. 1921, from the Comptroller to Government, reporting that certain Govt. Offices and institutions purchase stationery locally and suggesting that they should be supplied with stationery articles from the Govt. Stationery Depot.

3. Letter No. 959-60/T.A.D.C., dated 31st May 1921, from the same officer, furnishing a supplemental list of offices and institutions which purchase stationery articles locally.

---

Order No. G 24759-74 87 21/9

Government are pleased to direct that articles of stationery for the following offices and institutions be supplied in future from the Govt. Stationery Depot on indents received direct from the officers noted against each in respect of the first three and by the Heads of the institutions in the other cases.--

(1) Process Establishments of the several Munsiffs' courts (to be included in the indents of the respective Courts.)

(2) Subordinate Protective and Executive staff of the District Forest Offices (to be indented for by the District Forest Officer concerned).

(3) District Inspectors of Agriculture and Agricultural Farms (to be indented for by the Deputy or Assistant Director of Agriculture as the case may be)

12 (4) Office of the Director of Boys' Scouts.

(5) Mechanical Engineering School.

(6) Govt. Commercial Schools, ~~Bangalore.~~

(7) Industrial Schools.

(8) High Schools.

(9) District Normal Schools

(10) Offices of District Inspectors.

(11) Offices of Assistant Inspectors.

(12) Offices of District Inspectresses

(13) Chamarajendra Technical Institute, Mysore.

(14) Central Panchama Institute, Mysore.

(15) Training College, Mysore.

2. The above mentioned offices and institutions will be included in Appendix B to the Govt. Order No. 3.6011-GC, dated 27th May 1904.

3. No bills for local purchases of any stationery articles should be accepted from these offices.

4. The Comptroller is requested to report any other instances, still remaining, of Govt. offices or institutions purchasing stationery supplies locally. He is requested also to refuse to pass the bills for the same and refer the officers to Govt.

12.6.21

Chief Secy. to Govt.

7.6.21

The Supdt. Govt. Stationery.

The Comptroller to Govt.

The Inspector General of Education.

The Registrar, Chief Court ~~with a covering letter.~~

The Conservator of Forests.

The Secretary to Govt. Rev. Dept.

The Secretary toGovt. E & A.

~~The Secretary to Govt. Economic Conference~~

The Director of Agriculture

The Dy Commrs of Dts.

No. 2064

5407.

GPB—2,000—11-10-18

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT STATIONERY.

*Dated Bangalore,* 28th June 1921.

REV. & REV. SEC. FROM 29 JUN 1921

D. B. Ramachandra Mudaliar, Esq., M.R.A.S.,

SUPERINTENDENT, GOVERNMENT STATIONERY,
BANGALORE.

29428 70.
PJS 28-20-65

To

K. Matthan, Esq., B.A.,
Offg. Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

SIR,

Referring to G.O. No. G 24759-74/P&S 28-20-65 dated the 21st instant directing to supply Stationery to the offices mentioned therein, I have the honor to state that the budget grant of Rs. 2,00,000/- granted to this office is insufficient to meet the requirements of both Stationery and Forms of the several offices of the State, and that therefore Government have been addressed in my letter No. 1861 dated 18th idem to sanction an extra grant, and orders of Government are awaited.

In the matter of supplies to be made to the offices referred to in the G.O. under reply, I beg to state that several District Forest officers call for tenders for papers &c., required for their subordinate offices duly advertising in the Mysore Gazette. On calculating one of the tenders recently published in the Gazette, I find that the total cost at the rates accepted by this office come to about Rs. 900/-. Similarly the requirements of all the District Forest officers may come to about Rs. 10,000/- a year. In the same manner the offices referred to in the G.O. have funds alloted to them to purchase paper &c. required by them in the local market. I therefore request that Government will be pleased to place at the disposal of this office the funds

14

that are now being given to those offices, to enable me to purchase the requisite Stationery to meet their requisitions, as without which, I am afraid ~~and~~ I will not be in a position to comply with their indents.

I have the honor to be,

Sir,

Your most obedient servant,

A Cameron

Superintendent.

5045
No. 2086.

GPB—2,000—11-10-18

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT STATIONERY.

*Dated Bangalore,* 4th August 1921.

FROM

D. B. Ramachandra Mudaliar, Esq., M.R.A.S.,
~~C. HAYAKES, ESQ.~~
SUPERINTENDENT, GOVERNMENT STATIONERY, DIARY NO: 468/M
BANGALORE.

GEN & REV SECTT. 4 AUG 1921

Section:
File No:
Serial No:

SECRETARIAT III 4 AUG 1921 MILITARY AND MISCELLANEOUS

To

K. Matthan, Esq., B.A.,
Offg. Chief Secretary to the Government of
His Highness the Maharaja of Mysore, Bangalore.

SIR,

I have the honor to invite your kind attention to my letter No.2086 dated 4th July last and to request that the extra budget asked for therein, viz., Rs.4,500/- may be kindly sanctioned very early for meeting the cost of stationery articles required for supply to Amildars who are sending requisitions for articles.

I have the honor to be,

Sir,

Your most obedient servant,

D B Ramachandra

Superintendent.

Submitted.
The Previous references have all been linked together and forwarded unofficially to Comptroller on 27-7-1921. The return of the file may be awaited.

BVN. 5/8/21.

Yes. Also please ask the return of the file being expedited

6/8/21

CHIEF SEC. III SECTT.

G.R.S. 28]

Pdts.

File No. 28-20.

Serial No. 72

*Diary No. of letter replied to*_____

*Proceedings of the Government of His Highness the Maharaja of Mysore*

GENERAL AND REVENUE SECRETARIAT.

( )

, *the* 191

READ—

1) G.O. No. G. 24759-74/Pts 28-26 dated 21-6-1921 directing the supply of articles of Stationery to certain officers and institutions to be newly included in the list of officers entitled to receive a

Date of issue 22/9/21

Signed by Mr. C.E.R.

ORDER THEREON.—No.

Supply of Stationery from the Stationery Depot on indents.

2) Letter No. 2064 dated 28th June 1921 from the Superintendent, Govt. Printing & Sty

*over*

SUBJECT.

GPB—50,000—1-12-12

CG

Stating that the budget Grant of Rs 2 lakhs granted to him for the purchase of Stationery articles is insufficient to meet the requirements of both Stationery & forms of the news offices Concerned and requesting that funds which were given to these offices for purchasing Stationery articles from the Contingent Grants may be placed at his disposal.

(3) U.O. Memo. No. 47/R. dated 10.8.1921 from the Comptroller to Govt Stating that the Contingent audit registers do not show separately the Cost of Stationery articles purchased by the departments Concerned and that the Depts themselves should be able to furnish the information from their Contingent registers and that the budgets of the Depts having already been fixed ~~and being audited~~ it is now too late for any alterations being included therein, and ~~proposing~~ suggesting certain suggestions procedure to be adopted.

Orders No. M 1334-49 Dt. 24/9/21

Government Consider

~~That~~ the procedure suggested by the Comptroller necessitates numerous adjustments ~~between~~ and to avoid such adjustments as far as possible, they are ~~inclined to allow~~ ~~Govt are therefore~~

G.R.S. 27]

GENERAL AND REVENUE SECRETARIAT.

(*Continuation sheet draft form.*)

pleased to direct that the Grants of the Offices for the purchase of Stationery articles be transferred to the Stationery department. The several heads of departments Concerned will intimate to the Comptroller and the Superintendent Govt Stationery the amounts they can spare out of their grants for the purchase of Stationery articles and the Superintendent Govt Stationery will limit the supply of ~~these articles required by them~~ to the amount spared ~~by each of them~~ out of the departmental Contingent Grants

Recm. 4.9.21

Hm 6-9-21

xcs 29/8/21.
For Secy to govt
Rdw. 29/8/21. 29/8/21.

To.

The Superintendent Govt Stationery.
Comptroller to Govt.
D.G. of Education
Registrar. Chief Court.
Conservator of forests.
Secy to Govt Revenue Dept.
Chief Secy to Govt ~~Ex't A. Dept~~
Director of Agriculture in Mysore
Deputy Commissioners of Districts